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Centre Recognition to Conduct Examinations

25th June 2013

Dear Mr Sairam Muthuswamy,

I am pleased to confirm that your institution is recognised for the conduct of **International GCSE, GCSE, GCE and International Primary and Lower Secondary Curriculum** examinations with Edexcel.

Your National Centre Number is **93832** and must be quoted on all correspondence with Edexcel. Please inform Edexcel immediately if there is any change to the arrangements for secure storage of examination papers or to the examination venue.

What do I do now?

On the next page you will find lots of useful links to support you in your dealings with Edexcel. If you are ready to start registering/ entering candidates you will find guidance on how to gain access to Edexcel Online.

Yours Sincerely,



Raymond Bradford
Approvals Delivery Manager
Customer Services

Welcome to Edexcel

Now that you've been approved, you may find the following links/ contact information of use to help you through the next steps.



Edexcel Online

Is the secure website primarily used for the administration of your learners and programmes. To get your username and password please call 0844 576 0024.

www.edexcel.com/i-am-a/exams-officer/support/Pages/home.aspx



Edexcel Publications

Offer a dedicated comprehensive suite of resources to support our specifications.

www.edexcel.com/resources/publications/Pages/home.aspx

Our regional offices provide you with a customer support service, please visit <http://www.edexcel.com/iwantto/Pages/regional.aspx>



Training from Edexcel

For details of the wide range of available training courses.

<http://www.edexcel.com/resources/Training/Pages/default.aspx>

You may also contact the National Assessment Agency (NAA) on 0870 0600 622 or visit their website <http://www.naa.org.uk> to find more on training courses for examinations office staff.

If you wish to use the Edexcel logo on any publicity materials or stationery, please contact brand@edexcel.com remembering to include your centre number



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